



**WOKINGHAM
BOROUGH COUNCIL**

**MEETING OF THE
STANDARDS COMMITTEE**

ON

WEDNESDAY 2 DECEMBER 2009

AT

7.00 PM

AGENDA

**Civic Offices
Shute End
Wokingham
Berkshire**

**Susan Law
Chief Executive**



**WOKINGHAM
BOROUGH COUNCIL**

THE COUNCIL'S VALUES

In making a difference to other people's lives we are ...

- **ONE Wokingham, ONE Borough – working in partnership**
- **FOCUSED on Customers and Community**
- **BOLD – innovative and flexible**
- **OPEN – integrity, trust and transparency**

Chief Executive's Department
P.O. Box 150
Shute End, Wokingham
Berkshire RG40 1WQ
Tel: (0118) 974 6000
Fax: (0118) 979 0877
Minicom No: (0118) 977 8909
DX: 33506 - Wokingham



WOKINGHAM BOROUGH COUNCIL

To: The Chairman and Members of the Standards Committee

A Meeting of the **STANDARDS COMMITTEE** will be held at the Civic Offices, Shute End, Wokingham on **Wednesday 2 December 2009 at 7.00 PM**

Susan Law
Chief Executive
Tuesday, 24 November 2009

Members:- UllaKarin Clark, Pauline Helliard-Symons and Malcolm Storry

Independent Members:- David Comben, (Chairman) David Soane, (Vice-Chairman), Eric Davies, Anita H Grosz and John Giles.

Parish Council representatives:- Mr J Heggadon, Roy Mantel and Ray Duncan

ITEM NO.	WARD	SUBJECT	PAGE NO.
28.00	None Specific	MINUTES To confirm the Minutes of the Meeting of the Committee held on 2 September 2009.	1
29.00	None Specific	APOLOGIES To receive any apologies for absence	
30.00		DECLARATIONS OF INTEREST To receive any declarations of interest	

31.00		<p>PUBLIC QUESTION TIME To answer any public questions The Council welcomes questions from members of the public about the work of this Committee.</p> <p>Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact Democratic Services on the numbers listed below or go to www.wokingham.gov.uk/publicquestions</p> <p>Explanatory leaflets are also available in the Civic Offices and Libraries.</p>	
32.00		<p>MEMBER QUESTION TIME To answer any member questions</p>	
33.00	None Specific	<p>OBSERVATIONS FROM THE STANDARDS FOR ENGLAND ANNUAL ASSEMBLY 2009 To receive observations from those members of the Committee who attended the Standards for England Conference in October 2009.</p> <p>Eric Davies has supplied a written report which is attached.</p>	5
34.00	None Specific	<p>REVIEW OF THE PROCESS FOR LOCAL HEARINGS To consider whether to review the locally agreed process to be followed at hearings.</p>	11
35.00	None Specific	<p>STANDARD COMMITTEE 'NOTABLE PRACTICE' To discuss examples of Standards Committee best practice from around the country as identified by Standards for England.</p>	24
36.00	None Specific	<p>DRAFT PRESS PROTOCOL To consider a draft press protocol for the Committee.</p>	37
37.00	None Specific	<p>STANDARDS BOARD BULLETIN 45 To bring the latest Bulletin issued by Standards for England to the attention of the Committee.</p>	42
38.00	None Specific	<p>STANDARDS FOR ENGLAND GUIDANCE ON 'OTHER ACTION' To note Standards for England's Guidance in relation to the use of 'Other Action' during the initial consideration of Code of Complaints.</p>	54

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| 39.00 | None Specific | UPDATE ON COMPLAINTS AND FEEDBACK
To receive an update on decisions made by the Initial Consideration Sub-Committee in respect of new Code of Conduct complaints received since February 2009 and decisions made by Hearings and Assessment Sub-Committee since February 2009. | 71 |
| 40.00 | None Specific | STANDARDS FOR ENGLAND DVD – ASSESSMENT MADE CLEAR
For the Committee to view a Standards for England training DVD on the initial consideration of Code of Conduct Complaints. | |
| 41.00 | | ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT
A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading | |

CONTACT OFFICERS

Kevin Jacob	Principal Democratic Services Officer	Tel 0118 974 6058
Sue Balbi	Team Support Officer	Tel 0118 974 6054
Janet Grainge	Team Support Officer	Tel 0118 974 6059
Fax	0118 974 6057	
Email	democratic.services@wokingham.gov.uk	

This is an agenda for a Meeting of the Standards Committee

If you need help in understanding this document or if you would like a copy of it in large print please contact one of our Team Support Officers.